REHOBOTH CHRISTIAN COLLEGE
(Kindy-Year 6)

INFORMATION Handbook 2017
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Dear Parents,

Welcome to 2017 at Rehoboth Christian College. We would particularly like to welcome those who are new to the College. We pray that you will soon feel part of our wonderful Rehoboth community and that your children will settle in quickly and well.

We know that all families will be blessed by being a part of our school community as we seek to provide a Christ-centred education which develops the spiritual, cognitive, emotional, social and physical well-being of our students.

We want to continue to build strong relationships between home, school and church, with parents, staff and volunteers working together. Rehoboth is partnering with families by providing Christian Education where the Bible is the foundational document in every learning area of the curriculum. It is our desire to equip our students by teaching them to think with ‘the mind of Christ’; to look at the world through the lens of God’s Word; to develop a Christian worldview in the way they examine and interpret the world around them. Therefore, our focus is on preparation and equipping rather than protection.

Communication is important in building and maintaining a vibrant culture at the college and we ask you to be proactive in speaking to staff regularly, encouraging each other and discussing concerns that you may have. This is vital in establishing and building the strong partnership we desire to have with you - it is a two-way relationship where good communication is not only encouraged but valued by both parties.

This handbook contains information detailing many procedures that ensure the smooth running of the College. Please read it carefully before school begins, even though your family may have been attending Rehoboth for some time, as some procedures are modified from year to year. It would also be useful if parents new to the school could read through this handbook with their children early in the school year. This will assist them in becoming familiar with their new school environment.

We are excited to continue to implement the College’s Strategic Plan, LOCUS21019. It is our aim to continue to improve in every area of the College so that we might glorify God in everything that we think, say and do. Let us work together to provide this Christ-centred education that we value so much, so that each child grows in faith and in their knowledge and love of the Lord as they follow the path that He has prepared for them.

Mrs Willy Pike  
Principal – Wilson Primary

Mrs Nicole Pleysier  
Principal – Kenwick Primary
SECTION A – WHO WE ARE

SHARED VALUES
Association for Christian Education Inc.

The goals and embedded attitudes and beliefs of the College need to be understood well as it is out of these that our Vision and Mission will emerge.

a) **God first:** We aim to put Christ at the centre of all planning, decision making, and student learning. Our motto, “Soli Deo Gloria” (For the glory of God alone) is often explicit, but always implicit, in everything we do.

b) **Five Solas:** These principles, originally developed during the Protestant Reformation of the 16th century, summarise our view of God and the Christian faith, and connect us to our Reformed heritage.

c) **Purpose, Preparation, Partnership:** This is not simply an advertising slogan, but a summary of our beliefs and approach to Christian Education. No educational model is value-neutral, and so we choose to make ours thoroughly Christ-centred rather than man-centred.

d) **Ephesians 2:8-10:** Because we regard all members of the College community – students, parents, staff, and visitors – as made in the image of God and empowered by Him for good works, it is one of the chief aims of Christian Education to nurture a student's God-given gifts and abilities and provide adequate opportunities for the exercising of those gifts.

e) **Matthew 28:19-20:** Our aim as Christian educators, in partnership with the home and church, is to bring students to a more complete understanding of the sovereignty of Christ over all things, including their own lives, and to encourage them to accept God's covenant promises for themselves.

VISION AND MISSION STATEMENT

**Vision**
By 2019, Rehoboth Christian College will be recognised for excellence in the provision of a distinctly Christian education program that honours Jesus Christ as Lord of all, utilising the best innovations and resources of a 21st century learning environment.

**Mission**
Our mission is to partner with parents as a covenant community in order to support them in their task of nurturing and educating their children. We achieve this by developing structures that support and promote dynamic 21st century learning, immersion in a Christian worldview, and stimulating the God-given creativity and curiosity of lifelong learners.
OUR NAME, CREST AND MOTTO

Our Name

Our name is taken from Genesis 26:22, which says, "He (Isaac) moved on from there and dug another well, and no one quarrelled over it. He named it Rehoboth, saying, "Now the LORD has given us room and we will flourish in the land." (NIV)

The College Crest

The Crest features the College colours (red, white and blue) and its design has several important aspects which remind us of the nature of our schools.

The Cross

This symbol of our faith and salvation draws our attention to the redeeming work of Christ. The world we now study in our schools is one spoiled by sin, but through Christ’s salvation and promise, we look forward to the full restoration of His creation and kingdom.

The Bible

The open word of God reminds us that it is our aim to present all of education and life in the light of His Word.

The College Motto

SOLI DEO GLORIA
To God Alone Be the Glory

This Latin phrase was a catchcry of the Reformation. It points to both the reformed nature of our schools, and the fact that Christian education should lead students to acknowledge God’s sovereignty in all things.

“For from Him, and through Him, and to Him are all things…”
Romans 11:36

Secular Education with its humanistic ideals, praises man, and what he has made and discovered and understood. Christian education strives to glorify God always, and to lead students to think and live for that goal in every aspect of their own lives
HOUSE SYSTEM

All students are placed in one of the College’s three 'Houses': Newton, Tyndale, or Wycliffe.

Rehoboth Houses

❖ WYCLIFFE HOUSE

This house is named after John Wycliffe (c1330-1384). He was called the ‘Morning Star of the Reformation’ as he challenged a number of the accepted practices of the Church. He based his views on the absolute authority of the Bible, God’s law, which he distinguished from the teachings of the Church. He argued that every man had the right to examine the Bible for himself.

Motto: Sola Scriptura (by scripture alone)
Colours: Blue and Red

❖ TYNDALE HOUSE

This house is named after William Tyndale (1494-1536), a teacher, translator and preacher. He believed in justification by faith alone. After moving to Germany, he completed his translation of the New Testament into English and had it published. This was significant in that it gave people access to the Bible in a language they could understand.

Motto: Sola Fide (by faith alone)
Colours: Black and White

❖ NEWTON HOUSE

This house is named after John Newton (1725-1807), hymn writer and pastor. Originally a ship’s captain, Newton was involved in the slave trade. His conversion followed his miraculous survival during a gale at sea. Newton later became a pastor and wrote many hymns including ‘Amazing Grace’. He also played a prominent role in the anti-slavery movement.

Motto: Sola Gratia (by grace alone)
Colours: Green and Gold

House groupings may be used for Sports Carnivals as well as other whole school activities. Each student should have a House shirt that may be worn on days when they have Physical Education.
OUR HISTORY

Our History began over 50 years ago when Dutch migrants who came to Australia saw something was missing. Many of these migrants had been to Christian schools – ‘Schools with the Bible’ – where Christian parents were helped to raise their children to love and serve God in all areas of life. In Perth, just as they did around Australia, these migrants spread the vision of starting schools where God was proclaimed as the King of all life. They dreamed of schools with Christian teachers who were just as excited about these ideas and prayed that their children would have schools where they could be taught to ‘think Christianly’.

In 1959, the Association for Christian Education (ACE) was started and planning began for a Christian school in Perth. The Association commenced a ‘Saturday school’ for the children of members in 1961. Then in 1966, Rehoboth Christian Primary School (Years 4-7) was started in Wilson with 2 teachers and 23 students.

In 1977, Rehoboth Christian High School began in South Perth, and then in 1979 moved to the current site in Kenwick. The Association expanded in 1992 when a second primary campus opened in Yangebup and this eventually closed at the end of 2001. In 2005, a primary campus was added on at the Kenwick site. Currently, over 500 students attend Rehoboth Christian College on its two campuses.

Rehoboth means, “For now the Lord has made room for us, and we shall be fruitful in the land.” (from Genesis 26:22 ESV). We are thankful today that God has allowed our schools to be fruitful. We are thankful for the vision of our founders, and the sacrifices they made. We are also thankful that many other Christians have ‘caught the vision’ and that Rehoboth’s existence has encouraged many other groups of Christians to start other Christian schools. We are thankful for the way that Rehoboth has touched the lives of thousands over the past 50 years, and the way that their lives have also been fruitful because of the Christian education they received. To God be the glory!
# Staff Information (Wilson Campus)

**Principal**  ◇  Mrs Willy Pike  
**Assistant Principle**  ◇  Mr Craig Hunter  
**Curriculum Co-ordinator**  ◇  Mrs Shelly Vivian  
**Learning Support Co-ordinator**  ◇  Mrs Annechiena Murray  
**Kindergarten Red**  ◇  Mrs Taryn Keightley  
**Education Assistants**  ◇  Mrs Ruth Bain  
**Kindergarten Blue**  ◇  Mrs Julie Pollock  
**Education Assistant**  ◇  Mrs Heidi Dijkstra  
**Pre-Primary**  ◇  Mrs Carissa Yurisich  
**Education Assistants**  ◇  Mrs Sandra Eikelboom (Term 1 only)  
◇  Mrs Kerry Fischer (Terms 2-4)  
◇  Mrs Heidi Dijkstra  
**Year 1**  ◇  Miss Kathleen Chan  
**Education Assistant**  ◇  Mrs Paula Garcia  
**Year 1-2**  ◇  Mrs Danielle Trubert  
**Education Assistants**  ◇  Mrs Elena Solovyova  
◇  Mrs Ruth Bain  
**Year 2**  ◇  Mrs Kathryn Tebbitt  
◇  Mrs Paula Garcia  
**Year 3**  ◇  Ms Helen Van der Reest  
◇  Mrs Allison Norman  
**Year 3/4**  ◇  Mrs Leonie Groenenboom  
◇  Ms Nicole Randall  
**Year 4**  ◇  Mrs Kathleen Rajanayagam  
**Year 5**  ◇  Mr Craig Hunter  
◇  Mrs Sarah Oliva  
**Year 6**  ◇  Mrs Sharon Fairbairn  
**Administrator**  ◇  Mrs Thelma Muilenburg  
**Maintenance**  ◇  Mr Ray van der Kooij  
**Special Needs Educational Assistant**  ◇  Mrs Sarah James  
**Library and Literature Appreciation**  ◇  Mrs Annechiena Murray  
**LOTE (Indonesian) - Year 1-6**  ◇  Miss Samantha Wong  
**Performing Arts (Music) Year 1-6**  ◇  Miss Kimberley Goh  
**Physical Education - Year 1-6**  ◇  Mr Nicholas Butson  
**Church History**  ◇  Mrs Shelly Vivian  
**Bible**  ◇  Mrs Rachel Dalais  
**LEX@R**  ◇  Mrs Shelly Vivian  
**Chaplain**  ◇  Mr Wayne Blennerhassett
## STAFF INFORMATION (KENWICK CAMPUS)

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<td>Principal</td>
<td>Mrs Nicole Pleysier</td>
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<tr>
<td>Learning Support Co-Ordinator</td>
<td>Mrs Debra Naylor</td>
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<tr>
<td>Teaching &amp; Learning Co-Ordinator</td>
<td>Miss Kathryn Gibbon</td>
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<tr>
<td>Kindergarten Education Assistants</td>
<td>Miss Samantha Ku</td>
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<td>Mrs Kerrie Fleming</td>
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<td>Mrs Trudie Botha</td>
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<tr>
<td>Pre-Primary Education Assistant</td>
<td>Mrs Rebecca Swarts</td>
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<td>Mrs Aileen Brookes</td>
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<tr>
<td>Pre-Primary/Year 1 Education Assistant</td>
<td>Mrs Michelle Mubanga</td>
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<td></td>
<td>Mrs Emily Pike</td>
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<tr>
<td>Year 1/2</td>
<td>Mrs Narelle Henderson</td>
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<td>Mrs Debra Naylor</td>
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<tr>
<td>Year 2</td>
<td>Mrs Sally Ray</td>
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<td>Year 3</td>
<td>Mrs Tricia Ayre</td>
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<tr>
<td>Year 3/4</td>
<td>Mr Dion Farr</td>
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<td>Year 4/5</td>
<td>Mr Warren Preece</td>
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<tr>
<td>Year 5/6</td>
<td>Miss Kathryn Gibbon</td>
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<tr>
<td>Year 6</td>
<td>Mr Aaron Norman</td>
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<tr>
<td>Learning Support Education Assistants</td>
<td>Mrs Roslyn Howard</td>
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<td>Mrs Trudie Botha</td>
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<td>Mrs Saskia Matthews</td>
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<td>Administrators</td>
<td>Mrs Denise Stepanoski</td>
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<td>Mrs Jayne Suckling</td>
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<td>Maintenance</td>
<td>Mr Victor Eikelboom</td>
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<td>Chaplain</td>
<td>Mr Wayne Blennerhassett</td>
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SECTION B – DAY TO DAY OPERATIONS

SEMESTER AND TERM DATES

The school operates on a semester basis. There are two semesters to the school year. Between the two semesters there is a mid-year break. There are also mid-semester breaks.

2017 Calendar Dates for Rehoboth Christian College Students

FIRST SEMESTER

Term 1  
Monday, 30th January to Friday, 7th April
*The mid-semester break for students is from 8th April – 25th April*
Monday 24th (PD day), Tuesday 25th (Anzac Day)
FIRST DAY BACK AT SCHOOL FOR STUDENTS IS WEDNESDAY 26TH APRIL

Term 2  
Wednesday, 26th April to Friday, 30th June (26th May - PD Day)
*The mid-year break for students is from 1st July – 16th July*
Monday 17th (PD day), Tuesday 18th (PD Day)
FIRST DAY BACK AT SCHOOL FOR STUDENTS IS WEDNESDAY 19TH JULY

SECOND SEMESTER

Term 3  
Wednesday 19th July to Friday, 22nd September (18th August - PD Day)
*The mid-semester break for students is from 23rd Sept – 8th October*
FIRST DAY BACK AT SCHOOL FOR STUDENTS IS MONDAY 9TH OCTOBER

Term 4  
Monday, 9th October to Friday, 8th December 2017
*The Summer break is from the 9th of December to the 28th of January 2018*
FIRST DAY BACK AT SCHOOL FOR STUDENTS IS MONDAY 29TH JANUARY 2018

PUBLIC HOLIDAYS

In 2017, the Public Holidays are on the following dates:

- Labour Day – Monday, 6th March (Term 1);
- Good Friday – Friday, 14th April (Term 1);
- Easter Monday – Monday, 17th April (Term 1);
- ANZAC Day – Monday, 25th April (Term 2);
- Western Australia Day – Monday, 5th June (Term 2);
UNIFORM SHOP

New Families - Wednesday 25th January, 2017 from 9.00am – 2.00pm
Existing families - Friday 27th January, 2017 from 9.00am – 2.00pm

The Uniform Shop, located at the Kenwick Campus (behind the gymnasium)

The uniform shop will be open on the first day of school on Monday 30th January 2017, from 8.00am to 10.00am.

Normal trading hours will be:
Tuesday - 8.30am to 10.00am
Tuesday - 2.30pm to 4.00pm
Thursday - 8.30am to 10.00am

Kenwick Campus - Contact: UNIFORM SHOP – Phone: 9452-3431
or Mrs Leah Phillips (after hours) – Mobile: 0431 087 224

Second-Hand Uniforms
We hope to continue to be able to provide second-hand uniforms in 2017 and we will inform parents where these will be available once school has resumed after the holidays.

Wilson Campus - Contact: Phone: 9458 3637
or Mrs Sue Thygesen, (after hours) – Mobile: 04098 294 335

Please contact Sue for any enquires and she can organise a time for you to see her.

Kenwick Campus - Contact: Phone: 9452 1245
Or Nicky de Jongh, (after hours) – Mobile: 0413 984 393.

Open Thursdays from 8.30-9.30am. Please contact Nicky for any enquires.

BELL TIMES – APPENDIX (PG 33 & 34)

CONTACT DETAILS

Parents are reminded that they are always welcome to phone or email the College to make an appointment to come and speak with any particular teacher regarding their child’s progress. Our staff members are often available to speak to parents, but we ask for your assistance in making an appointment through the Office first. Parents are requested not to phone teachers at home to discuss College related matters.

Wilson Primary College Campus Address:
22 Dalton Place, Wilson 6107, WA
Primary Office: Phone: 9458 3637
Office Email: wilsonprimary@rehoboth.wa.edu.au
Principal Email: wpike@rehoboth.wa.edu.au

Kenwick Primary College Campus Address:
94 Kenwick Road, Kenwick 6107, W.A.
Primary Office: Phone: 9452 1245
Office Email: kenwickprimary@rehoboth.wa.edu.au
Principal Email: npleysier@rehoboth.wa.edu.au
FIRST DAY OF CLASSES

The first day back for Students is Monday 30th January 2017

SECTION C – GENERAL INFORMATION

ARRIVAL AND DEPARTURE

Students should arrive at the College between 8.15am and 8.40am. No students should arrive before 8.00am. Unless waiting to be picked up, or waiting for the bus, students should leave by 3.15pm. No students should still be at the College after 3:30pm.

As punctuality is very important, please make every effort to have your children in class and ready to begin by 8:45 am. The educational programme starts at this time and arriving late distracts the rest of the class and disrupts the routine that teachers have in place for the beginning of the day.

If a student needs to leave during the day for any reason, a parent must sign the student out at the Primary Office for Year 1-2 and the Secondary Office for Year 3-6 or Year 1-6 at the Office in Wilson. If a student returns after having been out of the College briefly (e.g. after a dental visit), the students should be signed in upon their return to school.

ADDRESS, CHANGE OF

If you move to a new address or change phone numbers, or email address, please inform the administration office as soon as possible. Current information is vital for emergency contact.

ADMINISTRATION

The reception area in the Primary Administration Centre is open Monday to Friday from 8.00 am to 4.00 pm. Please refer to Contact Details (page 10) regarding contact information for the Wilson & Kenwick Primary Campuses.


AFTER SCHOOL STUDENT SUPERVISION

All students in Kindergarten and Pre-Primary should be signed out from the classrooms. All students in Years 1-2 should be collected as soon as possible from the Junior Area of the school.

At the Wilson Campus, we request that all students in Year 1-6 are to be collected from the front areas of the school. During the building of the Gymnasium there will be special parking arrangements in place and you will be notified of these.

At the Kenwick Campus, we request that you do not park in the Business Office carpark. Students who are still waiting at 3.05pm will be taken to the area in front of the Rehoboth Centre.

We would appreciate your cooperation in collecting your children promptly after school. It is our aim to keep your children as safe as possible at all times, and we will not allow students to enter car parks without supervision. Please talk about car park safety with your children at home, as we do at school. When the final bus leaves at 3.20, any remaining students will be taken to the Administration Office and parents will be contacted. If you know you are running late due to unforeseen circumstances, please let Administration Office know as soon as possible.

At Wilson, all students in Year 1-6 are to be collected from the front areas of the school. During the building of the Gymnasium there will be special parking arrangements in place and you will be notified of these.
AFTER SCHOOL CARE – CAMP AUSTRALIA

The College provides After School Care at the Kenwick Campus from 3.00 pm – 6.00 pm daily starting on Monday 30th January, 2017. A qualified team from Camp Australia will deliver a tailored programme, combining active games, structured and unstructured play, quiet time and a healthy snack. Homework will be encouraged and supported to ensure children are ready to return home at the end of a busy day.

Parents wishing to utilise this service can visit http://rehoboth.wa.edu.au/parents/after-school-care or the Camp Australia website at www.campaustralia.com.au

Camp Australia is being run at the Wilson Primary Campus as well as the Kenwick Primary Campus. If you would like more information regarding where they are being held in each campus or any other information please contact Camp Australia directly or follow the links on the Rehoboth website, details above.

- A few students have been on Campus after 4pm in the afternoon or thereafter. No students should be on Campus after 3.30pm. Please note that students still on the Primary School Campus’s after 3.40pm will be taken to our after-school program, Camp Australia. The cost of this will be the responsibility of the parent. We thank you for your understanding in this matter.

ASSEMBLIES – WHOLE SCHOOL

At the Kenwick Campus there will be four major assemblies throughout the course of the year. These are:

- Easter Service (Yr 1-12),
  - run by Year K-6 students
- ANZAC Service (Yr 4-12),
  - run by Year 7-8 students
- International Assembly (Yr 1-12)
  - run by Year 9-10 students
- Thanksgiving Assembly (Yr 1-12)
  - run by Year 11-12 students

These assemblies start at 9.00 am.

Please check fortnightly Newsletter to check the dates.
ASSOCIATION FOR CHRISTIAN EDUCATION

The Association meetings are held twice per year. The AGM takes place in March, where the election of Board members takes place, and the General Meeting takes place in October, as per the constitution. Any interest from Association members in the position of Board member is always welcome. Please contact the Business Office for any further information. The support of parents through attendance at Association Meetings is essential for the welfare of our College, the Board and the Association for Christian Education.

The Association for Christian Education (ACE) is a member of Christian Education National (CEN), located in Blacktown, N.S.W. There are 82 schools that are part of this movement, which works closely with Christian Schools Australia (CSA). CEN promotes parent-controlled Christian schools around Australia and provides financial assistance to associations for the establishment of Christian schools.

The National Institute for Christian Education (NICE) is the vehicle by which CEN supports Christian teacher education and development designed for teachers in its schools. It provides in-service and award courses for teachers in CEN and other schools.

All new Rehoboth teachers are required to undertake courses in Christian education in the first four years of their appointment.

The Association’s Chief Executive Officer is Mr Mark Steyn. He is in the Business Office at 92 Kenwick Road, Kenwick. He can be contacted by phone on 9452 1833 or by email at msteyn@rehoboth.wa.edu.au

ATTENDANCE

The College has obligations under the Education Act as well as accountability to you as parents to ensure that your child attends school. Attendance at school is compulsory. Please try to keep all student appointments out of school hours.

In the event of a student absence, parents should phone the Administration Office by 9.00am or email the relevant Campus to advise that your child will be absent on each day of absence. If a child is absent for 3 or more consecutive days, a written note must be sent to the school stating dates and reasons for absence. In case of longer absences i.e. more than 1 week, a doctor’s certificate may be required. If parents have emailed the school, the written note will not be necessary. Your assistance in this matter is much appreciated.

Parents must contact the College early on the day of their child’s absence. A note may be sent with a sibling or if you are aware of a forthcoming absence you may inform the teacher or Campus office. If the College Campus has not received any information by 9.15 am, the college will contact the parents either by phone or SMS to ensure the child is safe.

Parents may be asked to put the reason for their child’s absence in writing if required by the Principal.

- Students are not to be dropped off before 8.15. From 8.15 to 8.30 when the teacher opens the door, students are asked to be seated outside their classroom.
- At Kenwick - When the bell goes at the end of the day, students who have not been picked up by parents at the classroom door will be escorted to the oval where supervision is available. Primary students are asked to wait quietly until parents arrive. Should they need to use the toilets, they are asked to use the high school facilities, for duty of care reasons.
- Before and after school, students are not permitted to play in or around the undercover area. Students must be in full view of teachers at all times.
- At Wilson - Students remain at the front of the school until they are collected.
BICYCLE SAFETY
Students riding bikes to school are required to obey traffic laws. Helmets must be worn. Students are strongly urged to lock their bicycles, for protection and safety. The bike racks are in the Year 8-12 area of the Campus. **Bicycles are not to be ridden on the College grounds.** Children must dismount and walk alongside their bicycles.

BOARD
The Board consists of members elected by the membership. Elections are held at the March meeting of the A.C.E. Board members serve for a period of three years before retiring or seeking re-election. The Board, through its school appointed member, will work together with the Head of Primary to discuss school matters.

Board outcomes:
- Children view the world as God’s world.
- Children think and act in a Christian way.
- Children accept God’s promises for themselves and respond in gratitude with a committed Christian life.
- Children seek to serve Christ in their chosen life roles and careers.
- Parents are supported in the spiritual nurturing of their children through the provision of quality Christian schooling from a Reformed perspective.
- Quality Christ centred schooling has been consistently provided.

BOOKLIST
Booklists are issued towards the end of Term 4 (Years 1-6) through Campion Books. Booklists generally accommodate the stationery and textbook needs of our students. On occasion a student may need more stationery than originally listed and parents will need to provide these. Please go to the Rehoboth website for more information: [www.rehoboth.wa.edu.au](http://www.rehoboth.wa.edu.au)

BULLYING
- Bullying is a problem that exists in our society. Though we would wish it to be different, our students are capable of this behaviour and it may at times be present in our school.
- We do not accept this type of behaviour.
- We will deal with the bully and the bullied, including those passively watching and not reporting the offence.
- Prevention is better than punishment. Both the home and the college need to continually talk about this issue and discuss acceptable behaviour and strategies for dealing with offences.
- For bullying to be dealt with effectively all staff, students and parents need to be vigilant.
- Bullying can take many forms including verbal, physical, social, cyber and/or psychological.
- We need to be diligent in listening to all instances and as much information as possible about the offence and immediately report any incidents to the College. Please do not wait for events to reoccur several times before it is reported. Students need to know that bullying is unacceptable in this college and will be dealt with in a serious but appropriate manner.
- For further information, please refer to our Relationships and Responsibilities Policy, available at the office.
BUS SERVICE

All families wishing to use the bus should apply for bus passes which can be obtained from the Business Office. Bus passes will be issued during the first week of school. Please complete the Bus Application form and return to the Business Office. Families who wish to terminate their bus application must return the current bus pass to the Business Office before a credit can be given.

There are three services in operation.

- **Success/Leeming Service**, running from Gateway Shopping centre, via Karel Avenue, Southlands Shopping Centre and Riverton to Kenwick Campus and then on to Wilson Campus.
- **Canning Vale Service** from Westfield St in Maddington via Forest lakes Shopping Centre in Thornlie, passing the Kenwick Railway Station to Kenwick Campus then to the Wilson Campus.
- **Southern River Service** from Yale Rd in Thornlie via Langford, Spencer and Nicholson Rd, via Livingstone Shopping Centre on Ranford Rd, Boardwalk Blvd to Kenwick Campus.

Current fees for families who wish to use the bus services to and from school for 2017 are as follows (prices are GST inclusive):

- **Full time users** (usage = 60% or more)  
  $206.00 per term – first student; $305.00 per family per term – two or more students.
- **Part time users** (usage is less than 60%)  
  $118.00 per term – first student; $185.00 per family per term – two or more students.
- **Casual users** (these may NOT be available if the buses are filled to capacity)  
  $6.00 per journey.

The cost of the bus service is subsidised by the College. Despite our efforts to keep prices low it is highly likely that the cost of using the service will increase. Please contact the Business Office for any further details or for route adjustments.

There are three services in operation (although the routes are subject to change):

1. **Success/Leeming Service** running from Gateway Shopping centre, via Karel Avenue, Southlands Shopping Centre and Riverton to Kenwick and then on to Wilson;
2. **Canning Vale Service** from Westfield St in Maddington via Forest lakes Shopping Centre in Thornlie, passing the Kenwick Railway Station to Kenwick Campus then to the Wilson Campus;
3. **Southern River Service** from Yale Rd in Thornlie via Langford, Spencer and Nicholson Rd, via Livingstone Shopping Centre on Ranford Rd, Boardwalk Blvd to Brixton Street.

Transperth (route from Kenwick Railway Station)

A Transperth bus (route 813) departs from Wanaping Road, opposite Kenwick railway station, at 8.03am, and travels via Wanaping Road and Brixton Street, and stops at the bus stop outside the College in Brixton Street (1 zone fare only applies). In the afternoon, the bus (route 523) departs from outside the front of the College at 3.10pm via Brixton Street and Kenwick Road to the Kenwick railway station. Bus timetables on public transport may change at short notice. Parents are requested to check the route details at the start of each term. For additional information about Transperth bus services please contact the Transperth Info Line on 13 6213.
CAMPUS TRANSFERS
Parents who are considering transferring their children to another Campus should follow the procedure outlined below:

a) Parents are asked to put their request in writing to the Head of their current campus so that this can be put on file.

b) A meeting will be arranged for you with the Principal/Head of Primary at your current campus to discuss your request.

c) Your request will be discussed by the Heads of the Primary Schools who will consider the reasons for the transfer. Please understand that there are various aspects to be considered in the decision-making process.

d) Transfers will only be considered for the new academic year; however, extenuating circumstances will be taken into consideration.

Parents will be informed of the final decision by the middle of Term 4 so that students may be prepared for the transfer in the following year.

CANTEEN – APPENDIX (PG 33 & 34)
The Rehoboth Canteen serves both College Campuses with the provision of quality food choices and offering a range of various hot and cold foods, drinks and snacks. Most of the products sold at the Canteen comply with the State School Canteens Traffic Light System Guidelines. The Rehoboth Canteen does offer a variety of home-baked treats that are generously donated each week by parent volunteers.

various food related services to the College Community. The funds raised though the profits generated by the Canteen are used to provide resources and equipment that benefit the College Community.

The Canteen provides:

- Lunches and food sales
- Café meeting place for parents
- Opportunity for parents to serve the College accumulating service time
- Basic training for all volunteer assistants
- Support to the Home Economics Department
- Catering for College functions and Secondary Camps,

For a copy of the most up to date menu and how to order on line, please refer to www.rehoboth.wa.edu.au then click on the parent’s tab.

The Canteen at the Kenwick Campus is run by a manager that works closely with a team of committed and dedicated assistants and parent volunteers, who regularly serve the College Community with their time and energy. All fresh foods menu choices are prepared and made on site to the highest standards of health and food safety requirements. Mrs Macs Good Eating range, especially designed for school canteens, is also available on set days. For more information on the canteen, contact Charmaine Nagel (Canteen Manager) on 0487 372 790.

The Canteen at the Wilson Campus is run by, Sue Thygesen. Please contact Sue Thygesen on 0409294335 or by email sthygesen@rehoboth.wa.edu.au if you have any questions.

If you would like to volunteer at either of the Campus Canteens, please contact the relevant person. We could not run them without our dedicated volunteers!!!!
CELEBRATIONS/ASSEMBLIES

Celebrations (Assemblies) will be held on a regular basis. Further details will be in the College Newsletter. Celebration and Encouragement Certificates will be presented at this time. Parents will be notified beforehand if their child is to receive a certificate. Parents, friends and relatives are always welcome to attend, and this is a wonderful opportunity for you to share in your child’s life at school.

C.E.O

The Association’s Chief Executive Officer is Mr Mark Steyn. His office located in the Business Office, 92 Kenwick Road, Kenwick. Phone 9452 1833.

CHOIR

Students in Year Four, Five and Six will have the opportunity to join the Primary Choir through an audition process. Choir rehearsals are held once a week during school time. Students are expected to remain in the choir for the entire year and attend all rehearsals and performances. Students will also be required to purchase a short-sleeved white collared shirt as part of their choir uniform. Auditions will be held in Term 1, 2017. For more information, please contact Miss Kimberley Goh, the Music Teacher.

CHURCH HISTORY

In 2017 we are continuing our Church History program, which will reflect the distinctive of the College. Mrs Vivian will be teaching Church History in Year 5 and 6.

CLASS ALLOCATIONS/COMPOSITE CLASSES

As you can understand, there is much to consider as we arrange classes each year. Throughout the years at Rehoboth, depending on enrolment numbers, both straight and composite classes have been in operation. This provides a wonderful opportunity for differentiated teaching and learning to assist every student to reach their full potential in many areas including academic. It also assists in enhancing areas such as social skills, communication, cooperative learning, and independence. This supports the college's vision and values of developing the whole child, which includes their spiritual, moral, and academic growth, and their personal and social development. Additionally, there will be many opportunities during the year where students will come together with other classes for instruction and group learning. Regardless of whether a student is in a straight or split class, they will be completing the curriculum required for their year level. They will also have opportunities to come together to do whole grade work such as Literacy and Numeracy groups and Science activities. In any class, there are varying abilities within a group regardless of whether it is a straight or composite class. Please be assured that whatever class your child is in, we endeavour to provide a quality Christ-centred education for your children. We will have Parent Information Evenings early in Term 1. For 2017, class lists will be released from Friday, 27th January and will be posted at the office. This allows for the accommodation of any changes such as enrolments, student movement and confirmation of class teachers.
COLLEGE SERVICE HOURS

To qualify for the discount, families must have completed 5 hours of college support in the semester prior to the discount being applied. Only families who have completed and submitted the college support form will be entitled to the discounted rate. All new families will be entitled to the discounted rate immediately following commencement for one semester only. To find the forms please go to our school website or you can collect them from the Administration Office.

CONCERNS, GRIEVANCES AND COMPLAINTS

Our Grievances and Complaints Policy is available at http://rehoboth.wa.edu.au/parents/policies/. We outline four stages, Informal Resolution, Formal Resolution, CEO involvement and a Panel Hearing. Rehoboth Christian College is committed to developing an educational and organizational culture based on mutual trust and respect. We are committed to following procedures to resolving issues in a manner that is honouring to our Lord Jesus Christ and His word.

We appreciate that whenever people work together in a community concerns may develop. For this school to work effectively, together with its parents, we need to be able to openly, honestly and in a Christ-like manner, share our concerns with each other. Although this may not always be easy, it is important to deal with concerns sooner than later. It will prevent any issue from getting much bigger than it should do.

- Carefully and prayerfully consider the matter and then think about how you will share this concern in a manner that will be conducive to a healthy and productive conversation.
- Go to the source of the concern first.
- Make an appointment with the person and explain the reason for the appointment.

Please do not approach teachers just before school is to begin or straight after school is finished. Teachers are busy preparing for or finishing off their activities and they may not be able to give adequate attention to your issue.

Please make an appointment.

- Be prepared to listen to each other’s views and discuss them respectfully, honestly and openly.
- Set strategies and plans in place to deal with the issue if appropriate; plans that you are both agreeable to and prepared to work with.
- A follow-up meeting may be necessary to discuss progress.
- If this does not resolve your concern, please meet again.
- If the concern remains, please do not hesitate to involve the Head of Primary.
- If the issue still is not resolved after that process, please seek advice from the CEO.
- We would hope that through open and honest communication and prayerful consideration we will be able to resolve your concerns.
- Be aware that sometimes, actions taken to address your concern, may always be fully disclosed to you to protect the privacy of other parties.
**CURRICULUM**

Curriculum addresses not only the skills and knowledge that students are expected to learn, but also the manner in which it is presented. At Rehoboth Christian College, we are committed to a Christ-centred and Biblically-based curriculum. In other words, we seek to provide a Biblical and God-honouring perspective in every learning area and activity. We desire to prepare students for lives of service to God wherever He may call them and to help them to think and discern with the mind of Christ.

Our curriculum includes English, Mathematics, the Arts, Biblical Studies and Church History, Indonesian, Science, Society and Environment, Information Technology and Health and Physical Education.

**DENTAL CARE – SEE APPENDIX (PG 33 & 34)**

All children can be included in this scheme.

**DIARIES**

A diary is provided for our Year 1-6 students and is an important tool for your child’s learning programme to be successful.

Learning how to use a homework diary and knowing what needs to be written in it, is the first stage of learning successful study techniques and effective organization. This will be achieved in an age-appropriate manner through the use of these diaries.

Parents are asked to support us in the use of the diaries ensuring that they are signed as directed by teachers. More information will be given to you at our Parent Information Evening in the second week of school.

If a student loses a diary or if it is defaced with graffiti, a replacement copy can be purchased from Campion. Please encourage your child to treat this diary with respect.

**DISCIPLINE**

Discipline is something that is done for the students not to them. It means guiding students toward maturity and the development of character. Discipline is to instruct, educate, guide and train with faithful consistency. It is more than giving orders and rules or punishing misbehaviour. It is the making of a disciple, the development of Christ-like behaviour.

We have a comprehensive document - Roles and Responsibilities - which outlines our philosophy and practices at the College. This is available from the Campus Offices.

**Classroom Teacher**

- Deals with classroom day-to-day issues.
- May notify parents of positive student behaviour by phone or Diary communication.
- Keeps documentation of all action including anecdotal notes.
- Discipline procedures may include apology, restitution, think sheet, time out, seating changes, suspension from special activities, pre-organised buddy teacher class, and other teacher initiated consequences.
Implements behaviour programs to enforce positive behaviours, e.g. Stop, Think, Do.
May notify parents of student concerns by phone or letter and may invite parents to an interview.
Implements IBP (Individual Behaviour Plan) with student input and parent notification.
Refers significant discipline or pastoral care issues to the Principal.
May be involved with the Principal in interviews with parents.

Principal
Where students display persistent or severe misbehaviour the following procedure will apply:
Teacher discussion and documentation reviewed
Withdrawn from class for certain activities
Be given an in-school suspension
Interview with Parents
Ongoing consultation with parents and outside agencies will continue towards a positive outcome.
Be given two home suspensions with meetings with the parents set up to discuss the ongoing issues.
Letter of warning will be sent to the parents if the child is likely to be excluded from the College.
Withdrawal of student from school or be excluded.
Suspicions of child abuse should be reported directly to the Principal.
At all times, partnership with parents is encouraged for the benefit of the student

DISCIPLINE POLICY
The basic principle underpinning the discipline policy is that the student receives a warning prior to a consequence and there is an escalating series of consequences if the student’s behaviour does not improve.

In the event of a serious breach of conduct, the consequences may be escalated more quickly.
If parents would like their child to be readmitted after exclusion, they will need to have a meeting with the Principal at the end of the time of suspension to discuss this. Sometimes a student may only be readmitted on a 'conditional enrolment basis' with various conditions being documented and requiring the student and parent to sign the document (or contract) to indicate that they are aware that continued enrolment is subject to the stated conditions being met.

Exclusion  In certain cases a student may be excluded from attending the College. A student can only be excluded from the College if the Board (or its representative members) agrees to a recommendation from the Principal that such an action is necessary. This occurs after a review of the circumstances by a Discipline Panel. Suspension and exclusion are very rare occurrences in this College, but parents need to be aware of the policies that apply. Parents who would like to discuss these matters should contact the Principal.

'Discipline’ at Rehoboth may sometimes include the concept of punishment, but must be seen as being much broader than simply punishment for wrongdoing. In its fundamental meaning, discipline in the school refers to the idea of ‘discipling’ the students, encouraging and leading them into conformity to the person of Christ. As such it should include many aspects, including praise, encouragement, teaching, nurturing, example and correction. The ‘other side of the coin’ includes chastisement, retribution, punishment and restitution, as well as aspects of justice, graciousness, repentance, forgiveness and reconciliation.
**EXCURSIONS**

As a general rule, each class may plan one excursion per semester.

- For class excursions, usually a bus is hired.
- Teachers will ensure that diligent supervision is maintained throughout the excursion and that behaviour of the children is of a high standard.
- The ratio of adults to students will be no less than 1:10; however, we prefer a lower ratio of 1:6 for increased levels of student safety and supervision.
- If we do not have enough parents as helpers, an excursion may be cancelled.
- It is the parent’s responsibility to complete forms on time.
- If students do not return their consent forms they will be unable to attend the excursions.
- The school office is unable to contact parents with phone calls for consent.
- Details of excursions and consent forms will be sent home to each child for class excursions.

**Full uniform is compulsory – unless otherwise specified on the excursion note.**

Teachers will ensure that the College’s First Aid Kit and a mobile phone are taken on all excursions.

**FOCUS LEARNING AREAS**

We have specialist teachers in a number of learning areas in Year 1-6 including LOTE (Indonesian), Literature Appreciation, Music and Physical Education. We also have Church History for Years 5 and 6.

**FRIENDS OF REHOBOTH CHRISTIAN COLLEGE**

For many years, parents and other volunteers have given additional support to the College by supporting the activities of the Rehoboth Community Support Team (RCST). Several successful fundraising ventures run by the Team have allowed us to provide additional facilities for our students and build relationships with the Rehoboth community. The RCST will change its name to **Friends of Rehoboth Christian College (FRCC)** in 2016.

The FRCC will continue to operate the Canteen and it is expected that various fundraising ventures will be explored next year. Further information about the Canteen will be included in the February newsletters.

If you are interested in joining this dynamic and committed team of volunteers, please register your interest either through your Principal or at the Business Office.

**GYMNASIUM – APPENDIX (PG 33 & 34)**
HAIR AND HEADLICE

Head lice are a continuing concern in all schools. We need the cooperation of all parents with this. If your child has head lice, we ask that you keep them at home.

- If head lice are noticed at the College you will be called and asked to pick up your child and commence treatment immediately.
- A letter will be sent home with your child advising you of the situation.
- All eggs need to be removed before your child can return to college. This applies even though treatment may have begun.
- Upon returning to college your child will have their hair checked.
- If eggs are found you will be asked to take your child home to remove the eggs.
- Lice checks are conducted discreetly by parent volunteers for students in Kindy to Year 3.

HATS

The only hat that may be worn at school is the broad-brimmed hat with the college crest. We have a ‘No Hat, No Play’ policy in Term One and from the 1st of September. Students have lessons in the Health programme that address wise choices in being Sun-Smart and are also encouraged to learn to use common sense when playing outside. All students are required to wear hats during PE lessons.

HEALTH AND PHYSICAL EDUCATION

Sport shoes and the sports uniform is a requirement to participate in Physical Education. Students in Years 1-6 will have PE for an hour each week with our Physical Education Specialist, Mr Nic Butson, as well as engage in fitness activities. Teachers will discuss this further in the Parent/Teacher Meeting at the beginning of 2017. Please note that the sports shoes must be predominantly white. It is not acceptable to wear brightly coloured sports shoes. Sport shoes are only to be worn with the Sports Uniform unless otherwise instructed e.g. when students are participating in Fitness Training.

HOMEWORK

- Homework is an integral part of the child’s education, and is conducive to their present and future education. It aims to establish good, regular study habits.
- In the lower years, homework will be of a short duration and consist mainly of oral reading to parents and reviewing spelling words.
- In the middle years, other activities may be added and approximately 20-25 minutes is expected.
- In Year 5 and 6 other activities will be added and approximately 30-40 minutes will be expected.
- It is requested that parents provide supervision of their child’s homework, that their children have a suitable place to do their homework and that it is adequately completed.
- Reading should be part of every child’s homework. If parents know that their child is regularly exceeding the time limit, they should communicate with the class teacher.
- Please contact your child’s teacher if you have any concerns regarding homework.
**INDONESIAN**

Indonesian is our ‘Language Other Than English’ (L.O.T.E.) at Rehoboth. All students from Years 1 to 3 will participate in a half-hour Indonesian lesson per week. Students in Years 4-6 receive one hour a week.

**INJURY AND SICKNESS**

- If a child is sick at the College, he/she will be sent to the sick room for a rest.
- Parents are expected to keep sick children at home as a courtesy to the rest of the students at our school and for the well-being of the child.
- If the sickness is sufficiently serious, the parent will be contacted immediately and required to pick up the child.
- If an injury occurs, the parent will be contacted immediately and required to seek doctor’s assistance.
- If the injury is perceived to be serious, the College will have the child immediately hospitalised by Ambulance. (Parents will be required to pay for the Ambulance)
- In the case of injuries, an Accident Report Form will be filled out by the staff members who related to the event.
- There is a legal requirement, particularly in the Early Years of schooling that requires teachers to isolate sick children to prevent infection. We ask for your understanding and prompt response if you are asked to pick your children up from the College if your child is unwell. We will call your emergency contact if you are unable to do so within a reasonable time.

**INSTRUMENTAL MUSIC PROGRAM**

An Instrumental Music Program (IMP) operates for students in Years 1–12. Rehoboth currently offers tuition in piano, clarinet, saxophone, flute, guitar and drums. There is a strong possibility of voice and violin tuition being added to the IMP in 2017, if there are enough interested students. Please contact Miss Khoo to express your interest.

Specialist instrumental tutors provide lessons on-campus each week, during the school day. Students undertaking lessons with the IMP are expected to take responsibility for catching up on any missed work. Before and after school lessons can be arranged, but priority will be given to Senior Secondary students. Students receive a 30-minute lesson weekly, and are strongly encouraged to purchase or hire an instrument to practice at home. Students will also need to purchase books each year at the discretion of the tutor.

To enrol your child in the Instrumental Music Program (IMP), applications for enrolment must be received by the following dates:

- Friday 3rd February (Week 1), for lessons commencing in Term 1, 2017
- Friday 7th April (Week 10), for lessons commencing in Term 2, 2017
- Friday 30th June (Week 10), for lessons commencing in Term 3, 2017
- Friday 22nd September (Week 10), for lessons commencing in Term 4, 2017

Please note that a separate form needs to be filled in for each student that you wish to enrol.

Please contact the IMP Co-ordinator at jkhoo@rehoboth.wa.edu.au if you have any queries or to download the application form from the school website: www.rehoboth.wa.edu.au
LEARNING EXTENSION PROGRAM - LEX@R

Learning Extension at Rehoboth will incorporate students from Years 5 - 8. The aim of the programme is to extend the learning of students beyond the normal class curriculum with students who show an aptitude for academics as well as artistic talents. Students will be taken out of class once a week to work with a specialist teacher on various programmes and activities.

Students who are chosen will need to meet certain criteria based upon testing and NAPLAN results, teacher recommendations and portfolios of work where appropriate. If selected, parents of students will also need to fill in a questionnaire regarding their children. The (LEX@R) programme will have a limited number of students for optimum learning and may incur additional fees depending on the activity/programme in which the students are involved.

LIBRARY

Students will regularly visit the Library for borrowing books and literature promotion. All students require a library bag for borrowing.

Our Librarian’s, Mrs Annechiena Murray (Wilson Campus) & Helen Crosby (Kenwick Campus), will also take sessions each week of Literature Appreciation. This is a time where students will be engaged in literature and activities. This programme seeks to foster a love of reading while giving exposure to the various forms of literature.

Students will have access to the Library during lunch time on the days the Librarian is there, to enjoy this space for quiet reading, playing games and quiet time with friends. that the Librarian is present on a class roster basis.

Every effort is made to choose appropriate books for our library. If you consider the content of a book be unsuitable, parents are encouraged to inform the staff of this.

If a child damages or loses a book he/she will be expected to pay for the cost of a replacement item.

You will be advised of your child’s library day via the classroom teacher. This is an opportunity to visit the library, exchange books and seek information from the Librarian.

Our Kenwick Primary Library is located in between the classrooms in the Upper Primary Block

LOST PROPERTY

All clothing and personal items brought to college must be clearly marked with the student’s first and last name.

Lost property is kept in a box in the Primary Administration Centre as well as in the Upper Primary Block foyer (Kenwick Campus) and outside the Office at Wilson. Students and parents may check before and after school. Items that are not clearly labelled with the student’s name will be forwarded to the Second-hand Uniform Shop at the end of each term to be sold. Please note that it is the responsibility of students and parents to claim items from Lost Property.
LUNCHES
School lunches will be available from the school canteens. Please refer to the Canteen section in Appendix on page 30.

Students should bring food for recess and lunch from home every other day. Parents are encouraged to provide a healthy, nutritious lunch for their children. Providing them with junk food is inappropriate and against the Health Programme being taught at the College. It is also important to ensure that students have adequate drinks for the day. In hot weather, a frozen bottle of water is suitable, and we also have drinking fountains at school. We encourage all students to drink water and have a piece of fruit or vegetable during the afternoon for Crunch and Sip.

Rehoboth Christian College is a “Nut Aware” school as some students have nut allergies, so please be considerate when making lunches not to include nut products.

PLEASE NOTE: Parents should supply students an appropriate thermos style container and utensils if they wish their students to have hot food for lunch.

MANDATORY REPORTING

- If a teacher forms the belief that a student is the victim of abuse, it is the legal responsibility of teachers to report such cases.
- If a student confides in a teacher or a teacher forms an opinion that abuse has occurred, the teacher is legally obliged to report the matter to the Dept. of Community Services. Failure to do so involves serious penalties.
- By law, no staff member can question the child about the abuse.

MISSIONS

- A voluntary mission offering is held on once a week in each classroom. Children are encouraged to give from their own money.
- The College community is kept informed of the offerings in the newsletters.
- Each Campus has a sponsor child in Indonesia through Compassion Australia.
- We also distribute money among missionaries and Christian organizations known to the school.
- The school community is kept informed of the offerings at Celebrations and in our Newsletter.

MOBILE PHONES & ELECTRONIC DEVICES

For students from K – 6, it is our preference that students do not bring mobile phones to the College. However, we are aware that some students who use public transport or who may find themselves in a vulnerable place may need to contact their parents. There are some strict guidelines that have been set for those students who do bring a mobile phone to school:

- The use of a mobile phone must be discussed with the Head of Primary and Class Teacher.
- A student name must be clearly visible on the phone.
- Mobile phones are to be used only for parent contact.
- The college takes no responsibility for loss, theft, damage or any other misadventure.
If a student uses a mobile phone in an inappropriate way that harms another student or staff member, the incident will be treated under the bullying policy.

**NAPLAN TESTING**

Students in Years 3, 5, 7 and 9 sit for the National Assessment Program Literacy and Numeracy (NAPLAN) test during May. The assessments are an opportunity for students to demonstrate what they have learned in class. Teachers use these results to meet the individual literacy and numeracy needs of all students. There are four tests covering Numeracy, Reading, Writing and Language Conventions (spelling, punctuation and grammar). The NAPLAN test dates for 2017 are Tuesday, 9th May to Thursday, 11th May. Results are usually sent to schools in the last week of Term 3 or you can see the School results by going to Myschool website.

**NEW FAMILIES**

All new students are required to submit a School Admission Form so that we have information on hand, such as health concerns and have correct details available should we need to contact parents such as illness or injury at school. If you have not filled in an Admission Form already, we will give you one when you arrive.

For all our Pre-Primary and Year One students, proof of age and notation of immunisation (or exemption) records are required by law.

A New Parents Welcome Dinner is held twice a year to better acquaint you with the philosophy and structure of our association. As all our families enter, as either members or affiliates of the Association for Christian Education, the induction will contain important information. Member/Affiliate status is conditional upon attending one of the induction evenings. The Business Office will send all new families notice of upcoming dates.

**NEWSLETTERS AND NOTICES**

We endeavour to keep parents fully informed about all College activities. Fortnightly newsletters and many of our notes are emailed to parents and we encourage parents to ensure we have your correct email address and that you check this regularly. We will also be increasing our use of on-line notes in the newsletter in 2017 and encourage parents to familiarise themselves with this system. There are still notes that go home as hard copies, especially those that require parents to send a return slip. Please help your children to be responsible in taking notes home and returning them to school. Diaries are also an important means of communication and parents are required to sign these regularly. Teachers will inform you of the process that is to be used in your child’s class as this differs between the different year levels.

**OPEN DAY – WILSON CAMPUS ONLY**

Each year there is a ‘Family Fun Open Day’ held at the Wilson Campus with the 2017 Open Day being held on Saturday 21st October. The purpose of this event is to

- showcase the school to families who may be contemplating Rehoboth as an option for their child’s education
- build a sense of community within the school
- convey our purpose to the broader Wilson community
- to raise money for the school.

The Open Day can only be a success with the help of many volunteers and your willingness to invite family and friends along. With stalls, games, artwork on display - it is a fun event and enjoyed by people of all ages.
PARENT INFORMATION EVENING

We will be holding Parent Information Evenings on
- Monday 13th February (Wilson Campus)
- Tuesday 7th February (Kenwick Campus)

More detailed information will be sent home during the first week of 2017. We urge you to attend so that you are informed of classroom procedures and practices.

- This meeting is to act as a ‘getting-to-know-you’ opportunity and for the teacher to explain class procedures and expectations for the coming year. These times are also a good opportunity for parent and teacher fellowship. Please come along even it is a teacher that you have met before to be informed of changes that will affect your child.
- Further meetings can be arranged by the teacher or parent as the need arises.

PARENTS ON HOLIDAY – DUTY OF CARE

If parents plan to go away for a holiday, work or other reasons and leave the children in the care of relatives, friends or older (adult) siblings, it is important for you to contact the College to let us know who will be responsible for your child while you are away, and how we can contact them.

If a child is sick or injured, or if there is a problem with their school work or any other issue, we need to be able to contact a responsible adult. Before you go away, please send the College a note containing the name and contact details for the person who will be responsible for your child, and also whether your child will be at their usual home or with someone else.

PARKING

The Business Office situated next door to the Kenwick Campus is for the use of Business Office Staff and their visitors only. College families are asked NOT to use this facility for dropping off or picking up students. Please drop off and pick up students at the Brixton Street Entrance only.

The reason we are so vigilant in this matter is because of safety concerns for students and other drivers. We ask for your cooperation in this matter so that all parents are treated fairly and equally. We will be monitoring this situation closely.

Parents are asked to park in the car parks adjacent to Brixton Street. Staff generally park in the bays closest to the road leaving those closest to the buildings free for parents.

College Families (Wilson Campus) are asked to use the designated drop off bays when dropping or picking up students. Students should not be dropped off in Molo Court. Please note that, with the construction of the Gymnasium this year, there will be changes to parking arrangements at various times.
PHYSICAL EDUCATION

We consider fitness to be an important part of our Physical Education Programme. All classes will be involved in Sport each week and the correct sport uniform with either the House shirt or the red sport shirt needs to be worn for the day. More information about your child’s sports day will be given at the Parent Teacher Information Evening.

Carnivals

Kenwick and Wilson Campuses will continue to meet for the traditional House Carnivals in Swimming and Athletics. At the Inter-School level, we will compete against other Christian Schools. We will have our Inter-House Swimming Carnival on the 27th of February 2017. Swimming Training will be offered to all students in Year 4-6 (please check Newsletter to see dates)

The Combined Christian Schools Carnival will be held on the Friday, 1st April 2017

Swimming Lessons

- **Wilson Campus** - During Term 1 students in Years 3-6 will receive consecutive swimming lessons at Cannington Leisureplex
- **Wilson Campus** - During Term 4 students in Years PP-2 will receive consecutive swimming lessons at Cannington Leisureplex
- **Kenwick Campus** - During Term 1 students in Years 3-6 will receive consecutive swimming lessons at Thornlie Leisureplex
- **Kenwick Campus** - During Term 4 students in Years PP-2 will receive consecutive swimming lessons at Thornlie Leisureplex

*Letters will be sent home to inform families of the dates students will be attending lessons*

EduDance

The EduDance Program will be for students from PP to Year 6 on Fridays during Term 1. Further details will be sent home in the College Newsletter. This will culminate in our concert at the Term One.

Athletics

All grades are coached in various primary school athletic skills and prepared for our Interhouse Carnival early in Term 4 followed by the Combined Christian Schools Athletics Carnival later in the year..

PRAYER MEETINGS

- The staff will meet on a regular basis to begin the day for devotion and prayer.
- If you would like to be involved in a prayer group at the College you are encouraged to talk to the Head of Primary or the Chaplain, Mr Wayne Blennerhassett.
PUNCTUALITY – APPENDIX (PG 33 & 34)

PUPIL FREE DAYS
Throughout the year we have several Pupil Free Days. The purpose of these days is to provide time for staff to be engaged in:
- Whole College Professional Development Days
- Strategic Planning
- The C.E.N. State Conference with other Christian schools
- Curriculum Planning/Development Conference and other dates will be confirmed in future newsletters.

REPORTING TO PARENTS
College Reports will be sent home in the following terms:
- Term 1 – Interim Report
- Term 2 – Semester One Report
- Term 4 – Semester Two Report

Parents are encouraged to make an appointment with their child’s teacher to discuss these reports. Teachers may also indicate that they would like an interview with parents.

Other Assessments
Regular fortnightly assessments will be sent home each term. These will focus on Literacy and Numeracy, and the assessments will take various forms. Other learning areas will also be assessed but less frequently. Parents are encouraged to talk to their children about the work they have done at school. These assessments must be signed and returned to school as soon as possible.

SCHOLARSHIPS
In 2017, Rehoboth ‘Heritage’ scholarships will once again be made available to new enrolments to the College (Years 6-12).

If you know someone in your local Church who may be interested, these scholarships are based on merit and are to the value of $2,500 (which is deducted from College fees) per annum. Details of the Selection Criteria, Conditions and the Application Procedure can be found on the Scholarship Application Form. These can be obtained from the Business Office. Round 1 of the 2017 Scholarship applications closes on Friday, 22nd September, 2017. This is also the date for any Scholarship renewal applications.
Eligibility

New students who are seeking enrolment at the College and whose parents qualify for Membership in the Association of Christian Education.

The Scholarship Award

1. These yearly scholarships are awarded annually based on applications which meet the criteria.
2. Each scholarship is worth the value of $2,500 per year for Year 6–12 students, which is deducted from the annual College fees charged to the student.
3. Should a child who is awarded a Scholarship withdraw or terminate his/her enrolment at the College, the scholarship is not redeemable for cash, and is not transferable to another student or sibling at the College. It is also not transferable to other schools within or outside WA.
4. As the scholarship is for one year’s duration, students who have been successful in being granted a Scholarship in a particular year and who wish to continue their study at the College, need to reapply in the following year to be considered.

Selection Criteria

Scholarship recipients will be selected from applicants who:
1. Demonstrate how Jesus is real in their life and express what it means to be a Christian.
2. Excel in areas such as academic, sport, cultural/aesthetic or Christian leadership.
3. Can demonstrate that they will make a significant contribution to the College.
4. Have skills and abilities that will contribute to the College’s existing programs.

WITHDRAWAL OF STUDENTS

The College Board wishes to remind parents that **ONE TERM’S NOTICE** will be required for the withdrawal of students. The Board reserves the right to charge one term’s fees if notice is not given.

YEAR 6 LEADERSHIP

The Year 6 class is divided into leadership teams, with each team being given a responsibility and opportunity to serve the school and the wider community in a fun but giving way. The teams may include:

- **Assembly Team** - Responsible for setting up and packing away all assembly related items
- **Student Duties** - Responsible for helping around the school, raising the flags daily and organizing recycling related activities.
- **House Team** - Responsible for collecting and counting weekly house tokens and taking on responsibilities at house meetings, carnivals and events.
- **Mission Team** - Responsible for collecting weekly mission money and organizing fundraisers for our various missionary organizations.
- **Outdoor Team** - Responsible for taking care of our outdoor areas and facilities.

During the year, the Year 6 class from both campuses will also be involved in various team building and leadership games and activities, including an overnight camp.
APPENDIX – WILSON CAMPUS

❖ BELL TIMES
  • 8:30 am - Students may enter classrooms
  • 8:45 am - Start of School day
  • 10:05-10:25 am - Recess
  • 12:25-1.05 pm - Lunch
  • 3:05 pm - End of School day

❖ CANTEEN - will be open from **8.30am on Tuesdays & Thursdays**

  The canteen will recommence for 2017 in Term 1 on Thursday 2/2/2017.

❖ DENTAL CARE - The School Dental service that we are enrolled with is the Mt Henry Dental Clinic located at 43 Mt Henry Rd, COMO, WA, 6152. Their contact number is 9313 0552.

❖ PUNTUALITY

  • All students are expected to arrive at school on time, i.e. by 8.45am
  • Students in Year 1-6 arriving after this time must go to the Office to collect a Late Note to give to their teacher.
  • Students on Kindy and Pre-Primary should go straight to their class and sign in as usual.
  • Records of student lateness will be kept and the Principal may request an interview for consistent lateness. Teaching students to be punctual is important.
APPENDIX – KENWICK CAMPUS

❖ **BELL TIMES**
- 8:30 am - Students may enter classrooms
- 8:45 am - Start of School day
- 10:15-10:35 am – Recess
- 12:35-1.10 pm - Lunch
- 3:05 pm - End of School day

❖ **CANTEEN** - will be open from 8.15 am to 3.30 pm Tuesdays, Thursday and Fridays,

*The canteen will recommence for 2017 in Term 1 on Tuesday 31/1/2017.*

❖ **DENTAL CARE** - The School Dental service that we are enrolled with is the Thornlie Dental Centre located in Thornlie Avenue, Thornlie. Their contact number is 9459 7540.

❖ **GYMNASIUM** - is a shared facility. Year 4-6 students may use the main court each Monday, Wednesday and Friday lunchtime. Training does take priority if the facility has been booked. Only students wearing sports shoes with non-marking soles will be permitted to use the basketball court either for PE lessons or at break times. This is necessary to protect the floor surface. The outdoor court continues to be available. Contact the Secondary Administration Office for bookings during school hours. Contact the Business Office for after hours bookings. Students may NOT use the Gymnasium or the foyer as a thoroughfare and must walk around the facility to the entry/exit exterior doors. Students may NOT use the Sound desk without the express permission and supervision of a teacher.

❖ **PUNCTUALITY**
- All students are expected to arrive at school on time, i.e. by 8.45am
- Parents or Guardians of Students in Year Kindy – Year 2 arriving after this time must go to the Office to inform them they are late.
- Parents or Guardians of Students in Year 3-6 arriving late must let the school office know they are late by either coming to the school office or by ringing the office to let them know.
  We understand this can be difficult as the Administration Office is at the other end of the Campus, but on several occasions, we have had a student marked as absent and we have contacted the parent, who then informs us they are at school. This can cause unnecessary panic to the parents.
- Records of student lateness will be kept and the Principal may request an interview for consistent lateness. Teaching students to be punctual is important.