A proper Christian worldview is a holistic one, where God is creator of all, in all, and through all. Art is His medicine, culture is His.

Jeff Bethke

POSITION DESCRIPTION

MUSIC TUTOR
POSITION DESCRIPTION – NON-TEACHING STAFF
Music Tutor

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1. POSITION SUMMARY

Title: Music Tutor

Responsible to: The Campus Principals and IMP Coordinator

Campus: Kenwick

FTE: Dependent on student enrolments

Description: A Music Tutor provides one-on-one and small group tuition in accordance with the College’s Instrumental Music Program.

2. GENERAL EXPECTATIONS

At Rehoboth, a Music Tutor should:

a) Display an exemplary Christian lifestyle which should include regular attendance at worship services and a general involvement in the life of the church.

b) Hold a valid Working with Children Check (WWCC) and current National Policy History Check.

c) Be actively involved in the general life of the College, where appropriate.

d) Support the policies, aims, and strategic planning goals of the Board of the Association for Christian Education (ACE).

e) Be conversant with, and actively support, all College and ACE policies, including the Westminster Confession of Faith.

f) Demonstrate in all dealings with students and parents a support of College rules and procedures.

g) Be punctual for all rostered days of work.

h) Where applicable, attend: staff meetings, staff prayer meetings, assemblies, ACE meetings (such as the March and October general meetings), graduation/award nights, concerts, and other key activities and events on the College calendar.

i) Carry out extra duties as required by the supervisor from time to time.
j) Adhere to the specific requirements of a department within the College, or of the College in general.

k) Dress to an exemplary standard suited to the profession.

3. INTERPERSONAL RELATIONSHIPS

At Rehoboth, a Music Tutor should:

a) Seek to establish a rapport with students and parents.

b) Communicate with students, parents, and staff in a clear, respectful, and professional manner that models Christ-like behaviour and seeks a similar response.

c) Maintain professional confidentiality in regards to information about students.

d) Complement the various teams of teaching and non-teaching staff operating within the College.

4. PERSONAL REQUIREMENTS

A Music Tutor at Rehoboth should:

a) Be a practicing Christian role model.

b) Possess outstanding communication skills (with teachers, children and parents).

c) Have an ability to work independently and as part of a team.

d) Enjoy helping children learn.

e) Apply good behavioural management skills.

f) Be able to accept direction and supervision.
5. PROFESSIONAL DEVELOPMENT

A Music Tutor at Rehoboth should:

a) Endeavour to keep up to date in areas associated with the various roles at Rehoboth.

b) Participate in particular appraisal schemes that operate within the College.

c) Attend nominated professional development days.

6. PERFORMANCE EVALUATION

Rehoboth Christian College has a firm commitment to performance evaluation of its personnel, whatever their category and level, through the medium of a formalized system. The primary purpose of such evaluation is to assist personnel in professional development and in achieving the goals of the Association. It is envisaged that a performance evaluation will be undertaken each semester.

I have been provided with a copy of this Position Description:

__________________________  ______________________________  ______________________________
DATE              PRINT NAME             SIGNATURE